MTAP Student Consultant Application

Sponsored by the University of Minnesota’s
Office for Business & Community Economic Development

PROGRAM OVERVIEW
The Office for Business & Community Economic Development (BCED) partners with the U of M graduate and professional programs in business, human resources, law, computer science, economic development and nonprofit management to offer unique programs. These programs are designed to help community-based nonprofit organizations, which serve Minnesota communities.

The Management & Technical Assistance Program (MTAP) for Nonprofits strives to improve the quality of life in Minnesota’s urban communities by enhancing the performance and overall effectiveness of community-based nonprofits. MTAP focuses on helping nonprofits build capacity and improve service delivery, as well as assisting them in accomplishing critical management and operational objectives.

This program gives students the opportunity to gain experience working with diverse nonprofits while the clients receive services that directly influence their success.

Student Consulting Projects will be offered during the fall and spring semesters. The BCED Program Manager receives applications for the program, and then matches qualifying clients with student consultants. One or more students are assigned to a project, depending on the scope and type of project requested. Graduate students enrolled at the University of Minnesota in the following schools are eligible and encouraged to participate in the CHI Student Projects: Public Health, Social Work, Medical School, Carlson School of Management, IT/Computer Science, Law School, Humphrey Institute and all other graduate schools on the Twin Cities campus.

Students who participate in the program:
• Gain experience working with community-based nonprofit organizations serving diverse communities
• Develop hands-on nonprofit management and business skills
• Improve their communications and consulting skills
• Are exposed to potential careers and new community engagement opportunities
• Apply classroom knowledge to real-life management situations
• Should expect to spend approximately 60-80 hours on the project throughout the semester
• Will have to submit a Work Plan at the start and a Final Report at the completion of the project
• Will be paid a $1,050.00 stipend at project completion

Types of projects can include:
• Market Research and Analysis
• Communications
• Management Info Systems
• Finance and Accounting
• Marketing Plan Development
• Strategic Planning
• Feasibility Study
• Demography Studies
• Fund Development
• Human Resource Management
• Program Development
• Business Plan Development
• Operations Management
• Nonprofit Management
• IT/Technology Development
• Internet/Web Design
• Supply Chain Management
• Program Evaluation/Measurement
MTAP Student Consultant Application

Name: ________________________________________________________________
Address: ______________________________________________________________
                                                            _________________________
Home Phone: ___________________________ Cell Phone: _________________________
E-mail address: ________________________
Student ID Number: _______________________________________________________
Anticipated Graduation Date: ___________ Degree: ____________________________
Major area(s) of study: ___________________________________________________
What is your student status? ___________ ☐ Full Time ☐ Part Time
Are you employed by the University of Minnesota? ___________ ☐ Yes ☐ No
If so, how many hours a week do you work? _______________________________
Are you an international student? ___________ ☐ Yes ☐ No
If so, are you allowed to work on campus? ___________ ☐ Yes ☐ No
What type of visa do you have and when does it expire? _______________________
Do you have a car? ___________ ☐ Yes ☐ No
If you are interested in working with a particular colleague, please provide their name and e-mail address. ________________________________

Are you interested in doing a Community Health Initiative (CHI) Student Consulting Project?

       ☐ Yes       ☐ No

Please check the types of projects in which you have EXPERTISE and SKILLS in:

       ☐ Market Research and Analysis       ☐ Operations Management
       ☐ Communications                      ☐ Nonprofit Management
       ☐ Management Info Systems             ☐ IT/Technology Development
       ☐ Finance and Accounting              ☐ Internet/Web Design
       ☐ Marketing Plan Development          ☐ Supply Chain Management
       ☐ Strategic Planning                   ☐ Program Evaluation/Measurement
       ☐ Feasibility Study                    ☐ Community Health Education
       ☐ Demography Studies                   ☐ Social Work
       ☐ Fund Development                     ☐ Population Health Coordination
Please share any other information about yourself, your experiences or your studies that would be useful in considering your application.

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It is expected that students will spend approximately 60-80 hours on the project throughout the school semester and will have some flexibility in their schedule to accommodate meetings with the nonprofit representative.

Please list any scheduled events that may affect your participation. (for example, if you are unable to work on a project before or after a certain date, or if you will be taking an extended trip.)

____________________________________________________________________________________

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To aid in scheduling meetings and matching students with clients, we ask that you provide information about your typical weekly schedule.

Please write down the times WHEN YOU ARE AVAILABLE for project work or meetings.

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